

**THSC has updated Exhibitor Regulations and Conditions in order to comply with the display rules and regulations of the [IAEE](#) and to provide an improved exhibition experience.**

**Non-Registered Exhibitors** - Solicitation at any function or event of the THSC, including but not limited to the THSC Exhibition Hall area, by non-registered persons or companies is strictly prohibited. No person or company assigned exhibit space is authorized to solicit business in any form or to promote its products or services beyond receiving a qualified sponsorship acknowledgment, if applicable, at any function or event of the THSC, including but not limited to education seminars, which may occur during THSC outside of the exhibitor's assigned exhibit space in the Exhibit Hall and as such practices are otherwise governed herein. Firms and representatives not assigned exhibit space are prohibited from soliciting business in any form in the Exhibit Hall or at any function or event under the auspices of the THSC. The automatic distribution of this nature is also prohibited unless approved by Show Management. Violators will be required to leave the Exhibit Hall or the applicable meeting room.

**Subletting** - Subletting space is prohibited. An exhibitor may not assign, sublet or apportion the whole or any part of the space allotted. An exhibitor may not exhibit therein any goods other than those manufactured or distributed by the exhibitor in the regular course of the exhibitor's business. An exhibitor may not permit any representative of any firm not contracted with the THSC to solicit business or take orders in the exhibitor's space. All business activities of the exhibitor must be confined to the booth space. Conducting business activities in aisles, lobbies or other areas is strictly prohibited. Exhibitors who violate this rule will suffer sanctions affecting their ability to exhibit at future THSC meetings as described elsewhere in this agreement.

**Cancellation of Exhibition** - In the event that the THSC exhibition must be canceled, postponed, or relocated on account of fire, strike, government regulations, acts of God or other causes beyond the control of the THSC, the exhibitor waives any and all damages and claim for damages.

**Failure to Occupy Space** - Exhibitors are required to set up during official set-up hours. Exhibitors who have not made prior arrangements with THSC and have not checked-in by 2 p.m. on Thursday, May 9, 2019, will forfeit their booth(s) with no refund.

**Early Removal of Exhibits** - No exhibit shall be packed, removed, or dismantled prior to the closing of the Show without permission from the Show manager. The sole determination of what constitutes packed, removed or dismantled will be made by Show Management. If the exhibitor acts in breach of this provision, it is subject to pay as compensation for the distraction to the Exhibition's appearance, an amount equal to one-third of the total space charge for the exhibitor's allocated area, in addition to all sums otherwise due under this contract. Additionally, breach of this provision could result in the partial or total loss of the exhibitor's priority for future shows.

**Liability and Security** - THSC will not insure or indemnify exhibitors against theft or loss of any kind. This is an open-booth show and the primary responsibility for safeguarding the exhibit and merchandise is the exhibitors.

**Badges** -

**Americans with Disabilities Act** - All exhibiting organizations are required to be in compliance with the Americans with Disabilities Act (ADA) and are encouraged to be sensitive, and as reasonably accommodating as possible, to attendees with disabilities. Information regarding ADA compliance is available from the U.S. Department of Justice ADA Information Line (800-514-0301) and from the web site <http://www.ada.gov/infoline.htm> .

**Animals** - Live animals are prohibited in exhibit space without prior express written permission from the Exhibit Hall Manager.

**Vehicles** - Rules vary depending on the facility, but generally it is required that vehicles on display have no more than a ¼ tank of gas. The gas tank cap should be sealed and the battery disconnected. Exhibitors utilizing any vehicle should contact Show Management for approval and facility-specific regulations.

**Island Booths** - An island booth is exhibit space with aisles on all four sides. Full use of the space is permitted, but the design of the booth must allow for see-through visibility and accessibility from all four aisles. Island booth displays (including decorations) may not exceed 16' in height unless approved by Show Management. An Exhibitor whose booth is adjacent to island booths should expect the same reasonable sightline from the aisle as they would expect as if they were adjacent to an Exhibitor with a standard booth.

#### **Booth SetUp and Layout -**

Exhibitors must not extend their exhibits outside the designated booth area, nor share purchased booth space with another company or organization (including displaying or distributing any materials for another organization). **Banners may not extend above the pipe and draping of your booth unless you have purchased a minimum of a 20x20 space.**

#### **Booth Representatives -**

Representatives are required to conduct themselves in a professional manner at all times and refrain from conduct or language that would discredit the THSC Convention, THSC or home education. Exhibitors are required to dress neatly, modestly, professionally, and cleanly.

Booth Representatives must refrain from recruiting patrons for future multi-level marketing purposes during the Convention.

#### **Audio**

Refrain from having any music or audiovisual sound which is audible more than eight (8) feet from the vendor's booth.

**Other** - Exhibitors are required to refrain from holding workshops or similar functions in guest rooms/suites of The Woodlands Waterway Marriott and Convention Center or The Delta Allen Hotel and Watters Creek Convention Center during Convention hours.